



Notice of Plaistow and Ifold Parish Council's Planning & Open Spaces Committee Meeting

To: All Members of the Parish Council's Planning and Open Spaces Committee

I hereby give you notice that a Meeting of Plaistow and Ifold Parish Council's Planning and Open Spaces Committee will be held on **Tuesday 12th December 2023** at **19:00 Winterton Hall, Plaistow**.

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. Members of the Press and Public are welcome to attend in person.

Dated 5th December 2023

Yours faithfully

Catherine Nutting

Clerk & RFO to the Council

Remote Access

To join this meeting remotely, please follow the link:

<https://us02web.zoom.us/j/84195319626?pwd=ZVVraUJvWHUyeHJnbjJRWWFWQmI3QT09>

Meeting ID: 841 9531 9626

Please email the Clerk for the password clerk@plaistowandifold-pc.gov.uk

The Zoom meeting may be paused if the Council resolves to exclude the Press and Public from the meeting in accordance with s.1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that it may involve the likely disclosure of exempt information.

MEETING AGENDA

BUSINESS TO BE TRANSACTED

Biodiversity – the Council has a duty to conserve and enhance biodiversity and must consider what policies, objectives, and action it can take, consistent with the exercise of its functions, to further the general biodiversity objective.

Natural Environment and Rural Communities Act 2006, s.40 & Environment Act 2021, s.102

Number	Item	Time
1.	Apologies for absence & housekeeping*	1 min

Recommendation: - To receive apologies for absence & housekeeping.

**In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting could be recorded as an aide memoire for the Clerk when compiling the minutes. The recordings are held securely and are*

deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council, or one of its committees or sub-committees, will be deemed as the person having given consent to being recorded (photograph, film, or audio recording) at the meeting, by any person present. Persons who record the parish Council's meetings are reminded that the "Public Forum" period may not be part of the formal meeting and that they should take legal advice themselves as to their rights to make any recording during that period.

2. **Disclosure of interests** 2 mins
 Recommendation: - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council [Code of Conduct](#) and the [Localism Act 2011](#), Chapter 7 ss.26 – 37 in relation to matters on the agenda.

3. **Minutes** 1 min
Circulated separately and on the [website](#)
 Recommendation: - To approve the draft Minutes of the Planning & Open Spaces Committee meeting held on 29th November 2023 and resolve to sign them by Secured Signing in accordance with Standing Order 12(g).

4. **Public participation** 10 mins
 Recommendation: - To receive and act upon, if considered necessary by the Committee, comments made by members of the public in accordance with relevant legislation and the Parish Council's Standing Orders 3(d), (e), (h), (i) – (k). Questions, or brief representations can be made either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Tuesday 12th December 2023. In accordance with Standing Orders 3(f) and (g), Public Participation shall not exceed 10 minutes, unless directed by the Chairman; and a speaker is limited to 5 minutes.

5. **To consider new Planning Applications** 10 mins
 - South Down National Park Applications:**
 None to note.
 - Tree Applications:**
 None to note.
 - Building Applications:**
 1. [23/02518/FUL](#) | 1 no. additional detached two bedroom dwelling. | Land At Zeka House The Drive Ifold Loxwood Billingshurst West Sussex RH14 0TE

2. [23/02691/ELD](#) | Existing lawful development certificate for the erection of a building. | Land North Of The Coach House Oak Lane Shillinglee Plaistow Godalming West Sussex GU8 4SQ
3. [23/02673/DOM](#) | Erection of two storey side extension with dormer. Demolition of tank and shed and erection of two storey garage. Variation of condition 1 to planning permission - PS/20/02382/DOM - Extension as built 0.98m longer than shown on approved plans. Revised plans 1545-10A, 11A and 14 to be substituted for plans 1545-10, 11 and 12 approved. | Roughlands Durfold Wood Plaistow Billingshurst West Sussex RH14 0PL
4. [23/02648/DOM](#) | Addition of two single storey extensions and main roof modifications at the front and rear. (Variation of condition 2 from planning permission 20/02154/DOM - removal of main roof alterations). | May Cottage The Street Plaistow Billingshurst West Sussex RH14 0NS
5. [23/01968/FUL](#) | Demolition of existing B2 and B8 floorspace. Erection of 3,100m2 flexible use floorspace falling within the following use classes: E(g) Uses which can be carried out in a residential area without detriment to its amenity; E(g)(i) Offices to carry out any operational or administrative functions; E(g)(ii) Research and development of products or processes; E(g)(iii) Industrial processes; B2 (restricted to only take place inside buildings); and, B8 Storage or Distribution and change of use of existing building to office building and B8 building to fuel store. | Little Springfield Farm Plaistow Road Ifold Loxwood Billingshurst West Sussex RH14 0TS
- 6.

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| 6. | <p>Planning decisions, Appeals and Enforcement</p> <p>Recommendation: - To receive list of recent Planning decisions, Appeals and Enforcement from the Local Planning Authority (CDC) (appended below).</p> | 2 mins |
| 7. | <p>Appeals & Enforcement Action</p> <p>Recommendation: - To consider any updates in relation to pending and/or ongoing planning appeals and enforcement action and resolve to make comments and/or add any arising matters to a future agenda.</p> | 1 min |
| 8. | <p>Consultations & Correspondence</p> <p>Recommendation: - To consider any consultation(s) and correspondence and add to a future agenda where necessary including CDC Policy Team's remit.</p> | 2 mins |
| 9. | <p>Pre-application protocol policy</p> | 3 mins |

Recommendation: - To consider the recommendations of Steve Tilbury, Planning Consultant and resolve to adopt.

10. **Date next meeting**

3 mins

Recommendation: - To consider scheduling a further January meeting.

- Planning & Open Spaces Committee meeting 31st January 2024, **7:30pm**
Kelsey Hall, Ifold

ITEM: 6. To receive list of recent Planning Decisions, Appeals and Enforcement from the Local Planning Authority – CDC

Planning Decisions:

CDC Weekly Decision List, 48 w/e 29.11.2023

1. [PS/22/01630/FUL](#) | Mr Sam Hayward | Land North Of The Coach House Oak Lane Shillinglee Plaistow Godalming West Sussex GU8 4SQ | Replacement of existing outbuilding. **REFUSE**
2. [PS/22/02194/ELD](#) | Mr Paul Hayward | The Coach House Oak Lane Shillinglee Plaistow West Sussex GU8 4SQ | Existing lawful development certificate for the change of use of agricultural land to mixed use of business activities and private amenity land applicable for sui generis status. **REFUSE**
3. [PS/23/01811/DOM](#) | Ms Danica Burgess | Pasadena The Ride Ifold Loxwood Billingshurst West Sussex RH14 0TH | Raising of ridge height and loft conversion, barn dormers to the North and South elevations and window to East elevation. **PERMIT**

CDC Weekly Decision List, 49 w/e 06.12.2023

1. [PS/22/01218/DOM](#) [PS/22/01284/LBC](#) | Mrs Joanne Maiklem | Old Shortland Plaistow Billingshurst West Sussex RH14 0PJ | Swimming pool and plant room. **PERMIT**
2. [PS/22/01692/ELD](#) | Ms Toni Humphreys | 4 Oakdene Place Ifold Loxwood West Sussex RH14 0BA | Existing lawful development certificate for the use of land as residential garden land. **WITHDRAWN**
3. [PS/23/01749/DOM](#) | Barry Proudfoot | Shangri-La The Drive Ifold Loxwood Billingshurst West Sussex RH14 0TD | First floor extension, two storey porch extension and single storey rear extension with associated changes to existing roof and fenestration. **PERMIT**
4. [PS/23/02294/FUL](#) | Mr Craig Knight | Ifold Stores And Cafe Plaistow Road Ifold Loxwood Billingshurst West Sussex RH14 0SZ | Retrospective construction of an outbuilding (store/stock room). **PERMIT**